



Budget and Finance Committee Meeting

Monday, August 18, 2025
Woodland Central Office
1484 Woodland Hwy., Rm. 100
Belle Chasse, LA 70037
5:45 p.m.

AGENDA

Committee Members:

Kristee Arbourgh, Chairperson
Paul Lemaire, Vice-Chair
Niko Tesvich, Bd. President
Michelle J. Lindner, Bd. Member, Dist. 5
Dr. Shelley M. Ritz, Superintendent
Katherine Phelan, CFO
Bobby Ingraham, Bd. Member, Dist. 7 (Alternate)

1. Call To Order
2. Discussion and/ or action regarding approval of the Budget for 2025-2026-
Katherine Phelan, CFO
3. Discussion and/or action regarding approval of a \$3,000 annual stipend for the
Media Tech holding an AVIXA® certification as a Certified Technology Specialist
(CTS®) - Dr. Shelley Ritz, Superintendent
4. Discussion and/or action regarding approval of Counselor job description
inadvertently left out of job descriptions review at August 7th board meeting -
Katherine Phelan, CFO
5. Information Items
 - Check Register-July 2025
 - Student Activity Funds-Q4-2024-2025
 - Head Start Budget Report
6. Adjournment



PUBLIC NOTICE:

NOTICE IS HEREBY GIVEN that a meeting of the **Budget and Finance Committee** of the **Plaquemines Parish School Board** will be held on **Monday, August 18, 2025, at 5:45 p.m.**

The meeting will be conducted at the following location:

Woodland Central Office (WCO)

1484 Woodland Highway, Room 100

Belle Chasse, Louisiana 70037

All meetings are open to the public.